

# Kylie Medlin

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Marlboro, NJ

## EDUCATION

### **Boston University**

Boston, MA  
May 2019

Bachelor of Science in Communication,  
Emphasis in Advertising

## SKILLS

Adobe Creative Cloud  
Microsoft Office Suite  
Microsoft Office 360  
Design Improvement  
Social Media  
Retail Sales Operations

## FOLLOW ME

LinkedIn  
[linkedin.com/in/kylimedlin](https://www.linkedin.com/in/kylimedlin)

Instagram  
[instagram.com/hots4pots](https://www.instagram.com/hots4pots)

## EXPERIENCE

### **Olives & Grace**

Boston, MA  
September 2018 - August 2019

#### **Brand Designer**

- Created physical materials including gift cards, marketing cards, gift bags, shipping boxes, packaging, window decals, and shop signage.
- Designed and maintained online shop appearance and photographed inventory.
- Responsible for package design of original Olives & Grace products.

### **Conventures**

Boston, MA  
May 2018 - August 2018

#### **Social Media Marketing Intern**

- Designed and scheduled advertisements for Taste of the Seaport, Boston Harborfest, and Reebok Boston 10K for Women.
- Created social media plan, grid, and content for Reebok Boston 10K for Women.
- Managed Conventures social platforms (Facebook, Twitter, Instagram.)

### **Boston University AdLab**

Boston, MA  
January 2018 - December 2018

#### **Associate Creative Director (Art)**

- Oversaw the creative process for seven teams.
- Guided art directors with design programs and creative problem solving.
- Updated executive board at weekly meetings with teams' progress and problems.

### **24K Creative**

Asbury Park, NJ  
May 2017 - January 2018

#### **Solution Design Intern**

- Designed a year's worth of weekly content for NJMEP's featured manufacturer of the week.
- Constructed and presented initial concept designs for prospective GoMo Health program, GoMoji.
- Assisted graphic designer on daily projects such as image research, animation production, and presentations.

### **Jono Pandolfi Designs**

Union City, NJ  
June 2015 - August 2015

#### **Studio Intern**

- Collaborated to produce 1,500 pieces of handmade dishware for high-profile New York City clients such as Eleven Madison Park and the Nomad Hotel.
- Prepared raw materials for production, while keeping the studio clean and organized in a fast-paced environment.